



Pride Winnipeg Festival

Job Title:	Accessibility Director	Job Category:	Director
Division:	Operations	Department:	Accessibility
Reports To:	Vice President, Community	Term:	2 Years
Volunteer Job Description			
Purpose: The Accessibility Director is tasked with ensuring that all Pride events are accessible. Duties: • Creating and executing the Pride Winnipeg Accessibility operations plan, • Seek out accessible spaces for the our events, • Ensure all attendees are notified of accessible spaces prior to our events, • Unless otherwise stated by the Board of Directors, take on the role as the Accessibility team lead, • Work with event managers to ensure event site plans meets accessibility standards, • Work with event managers to ensure that the entrance and exits of our events meet all accessibility protocols, procedures and policies, • Perform the Event Accessibility Checklist and correct any problems prior to the event opening, • Conduct the accessibility orientation on Managing Members and volunteers, • Implement and maintain event hazard controls, with Health and Safety Director, • Perform risk assessments on all event content and implement hazard controls as needed, with Health and Safety Director, • Conduct all incident investigations, • Conduct the annual Accessibility Review and report findings to the Board of Directors, • Create and operate the Event Accessibility plan in conjunction with third party accessibility personnel, • Work with the event managers on seeking out and selecting an accessibility firm, • Work with the event managers in emergency situations and running Pride Winnipeg's Emergency Management Plans, • Writing up and presenting an annual Accessibility report to the Board of Directors at the end of the Pride Planning year, Skills/Qualifications: • Friendly, dynamic, and outgoing demeanor and professional presentation, excellent organizational and communication skills, ability to work well with others, strong interpersonal skills and leadership, must have good decision making			



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skills, must have good stress and time management skills, accessibility training an asset, knowledge of health and safety legislation an asset, must be first aid certified, security guard certification an asset