Preamble:

To guide Pride Winnipeg personnel on procedures and rules involving gifts made to the Organization.

Policy Statement:

Pride Winnipeg actively solicits gifts in the form of cash donations and in-kind products and services. These gifts assist with Pride Winnipeg fulfilling its Mission on delivering the annual Pride Winnipeg Festival. Gifts are also solicited and accepted for other activities the Organization undertakes. It's important that any gifts offered and accepted by the Organization are done in a transparent, clear and mutually beneficial way. Pride Winnipeg personnel involved in accepting gifts from as donor must not be in a conflict of internet nor should they personally benefit from the Organization accepting the gift.

Procedures:

1. For the purpose of this policy a "gift" is considered a donation of cash or in-kind services and/or products from a donor where Pride Winnipeg is not obligated to provide a reciprocal offering in return.
2. All Pride Winnipeg managing members wishing to approach a donor for a gift must seek clearance from the Partner Relations Director or Board of Directors.
3. Before a gift is accepted the following must be done:
    a. Ensure that the donor presenting the gifts is aligned with the interests of Pride Winnipeg and the Organizations Purpose and Mission.
    b. For gifts of value over $1,000 a terms and conditions must be created outlining the value of the gift and its intended use if applicable.
4. Any restrictions related to a gift must be followed in accordance with the gifts intended use.
5. For restricted and endowed funds, if future circumstances change, or the donor fails to fulfill his pledge obligation, or the purpose for which the fund is established becomes illegal, impractical, or no longer meets the needs of Pride Winnipeg, the Organization may designate an alternative use in the spirit of the donor's original intent for the gift to further the objectives of Pride Winnipeg.
6. A monetary value of the gift is also required for accounting purposes.

DATE	AMENDED DETAILS	VERSION NUMBER